

**OVERTON PARK SURGERY
PATIENT PARTICIPATION GROUP MEETING
WEDNESDAY JANUARY 31st 6:30PM**

MINUTES

A. Welcome – introductions and apologies

MT opened the meeting by passing on apologies for SH, KM, AS and the partners at the surgery.

MT welcomed the representative from CLC.

B. Minutes of previous meeting

The minutes of the meeting were briefly discussed. A change to the word “inclusive” to “informative” was requested for item C from the November 2017 minutes.

MT also apologised for any confusion caused by email invitations regarding dates of meetings.

C. Next PPG health education evening

MT reminded the group that arthritis and sexual health were agreed as topics for future health education evenings. MT advised that he has asked the clinicians at the surgery to suggest possible speakers for these events. In the meantime, MT confirmed that the managing memory 2gether service have offered to put on another education session in June/July. MT has asked whether this can be run during the day or if it has to be an evening.

D. Staff and surgery news

MT reported that Dr Thomas Sutherland will shortly be finishing his GP training at Overton Park Surgery and will be joining another GP surgery for his final year. Dr Sutherland will be replaced by Dr Suzanna Lake who will be trained by Dr Coker. MT explained that the two other GP Registrars, Dr Langford-Wells and Dr Prichard, will be with Overton Park until the end of September 2018.

MT was pleased to report that the surgery has recruited a new receptionist, Laura Day. Laura also works for the surgery in the evenings as a receptionist for the Choice+ service.

E. Choice+ and record sharing

MT explained that the Choice+ service will be coming to an end in its current guise at the end of March. This will be replaced by a new service called ‘GP Access’. The main difference between the GP Access service and Choice+ is that the new service will be

for both urgent and routine patient appointments. Choice+ is currently for acute or 'on the day' appointments only and can be booked by any GP surgeries in Gloucestershire. GP Access appointments will only be available for practices from the central Cheltenham cluster which includes Yorkleigh, Underwood, Royal Crescent, Crescent Bakery, Berkeley Place and Overton Park Surgeries.

MT explained that the surgeries have agreed to share the records of patients seen in the GP Access clinics unless patients choose to opt out (as is the case with the current Choice+ clinics).

RS asked MT to explain to the CLC student how the surgery works in terms of the clinical staff. MT explained that doctors work morning and afternoon sessions and that Dr Nelson for example, works 9 sessions per week. There are six GP partners, four Salaried GPs and currently three GP Registrars. In the nursing team there is a lead nurse and two nurse prescribers, one practice nurse and three Healthcare Assistants (HCAs).

F. Any other business

MT - Dementia education afternoon put on by Royal Crescent Surgery – Overton PPG members welcome to attend.

G. Date of next meeting

21/03/2018